



Confederation of Indian Industry



Government of India  
Ministry of Commerce & Industry  
Department of Commerce



SERVICES EXPORT PROMOTION COUNCIL

**Mail to:**

Trade Fairs Division  
Confederation of Indian Industry  
249 – F, Sector 18, Phase IV  
Gurgaon 122 015, Haryana, India  
Tel: 91 124 4013872 (Direct)  
91 124 4014060 – 67 Ext –242  
Fax: 91 124 4014080  
Email: [gesdelhi2016@cii.in](mailto:gesdelhi2016@cii.in)  
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The India Opportunity

21<sup>st</sup> – 23<sup>rd</sup> April, 2016

India Expo Centre & Mart, Greater Noida

**EXHIBITOR DETAILS**

Company/Organization:.....

Address:.....

Website: .....

Chief Executive:..... Designation:.....

E-mail: ..... Mobile: .....

Contact Executive:..... Designation:.....

E-mail: ..... Mobile: .....

Land line No. : ..... Fax No. : .....

**SPACE AND PAYMENT DETAILS**

TYPE OF SPACE	Per SQM in `	Per SQM in USD	Space Requirement(SQM)	AMOUNT ( ` )
Built Up Space (Min 12 Sqms)	5,000	85		
Indoor Raw Space (Min 36 Sqms)	4,000	75		
<b>TOTAL SPACE RENTALS</b>				
ELECTRICITY CHARGES	`	USD	REQUIREMENT	AMOUNT ( ` )
Built Up Space (for lighting only)	400 per Sqms	/ 10 USD	..... KW	
Indoor Raw Space	3,500 per KW	/ 60 USD	..... Sqms	
TOTAL ELECTRICITY CHARGES (in INR)				
<b>SUB - TOTAL</b>				
Service Tax 14% on SUB-TOTAL				
Swachh Bharat Cess 0.5% on Service Tax				
<b>GRAND TOTAL</b>				

**EXHIBIT DETAILS**

Products / Services to be displayed/Manufactured:

- 1.....
- 2.....
- 3.....
- 4.....

**DETAILS OF GROUP COMPANIES**

The following Group companies would also be representing in our stand:

- 1.....
- 2.....
- 3.....
- 4.....

We have read the GENERAL EXHIBITOR RULES printed on Page 2 of this form and confirm that we shall abide by them.

Enclosed is the Demand Draft / at par Cheque for .....or RTGS details towards payment of rental and other charges in favour of CONFEDERATION OF INDIAN INDUSTRY, New Delhi.

Name: .....

Designation: .....

Company Seal:

Signature:.....

Date:.....

**1. ORGANISER:**

Confederation of Indian Industry Trade Fair Division  
Plot No. 249 F Udyog Vihar, Phase IV, Sector 18, Gurgaon 122 015 (Haryana)  
India Tel: +91-124 -4014060 - 67

**2. VENUE:** India Expo Centre & Mart, Greater Noida, India**3. EXHIBITION TIMINGS:**

BUSINESS VISITORS 1000 - 1500 hrs

GENERAL VISITORS 1500 - 1800 hrs

**4. EXHIBITOR:** Any Company / Organization participating in GES 2016**5. EXHIBITOR ELIGIBILITY:** Members of CII and its affiliated associations, nonmembers and overseas companies/ organizations.**6. SPACE RENTALS:**

TYPE OF SPACE	SPACE RENTALS (Per SQM in INR)	SPACE RENTALS (Per SQM in USD)
Indoor Raw Space (Min 36 Sqms)	4,000	75
Built Up Space (Min 12 Sqms)	5,000	85

Built up space includes Fascia, Carpeting, 4 Spot lights, 1 Cabinet, 1 Reception Table, 3 Chairs, 1 Waste Paper Basket for every 12 sqms. However, electricity consumption charges are to be paid extra @ /US\$ 20 per Sqm for general lighting.

**PAYMENT SCHEDULES.**

Upto 15 - 2 - 2016 - 50% advance payment and balance payment by 15 - 3 - 2016 onwards 100% payment with Form No. 1

**Notes**

- The prospective Exhibitor must apply on the Application for Participation - (Form 1) in GES 2016 indicating requirement for built up and/or raw space. Allotment will be on "first - come - first - served" basis strictly subject to availability of space and on receipt of payments.
- Application for space indoor (Raw Space / Built up Space) may be made in Combinations/ multiples of contiguous plots/ booths. For a combination of contiguous, furnished indoor standard booths allotted, provision of partitions within the area would be optional.
- Rental includes passes for exhibitor staff manning stands during the Fair and one free entry in the Fair Catalogue.
- Wherever Indoor Raw Space is allocated, the exhibitor will have to erect their stand at their own cost in line with "Rules and Guidelines for Design and Construction of Stand" for GES 2016
- The Organizer reserves the rights to reallocate space, change the layout / add or delete corridors in Space Plans, which may affect some exhibitors' stand orientations. The Organizer's decision shall be final.
- The Organizer reserves the right to turn down the application for participation, or even deny participation to exhibitors already confirmed. The Exhibitor shall not organize any concurrent shows outside of GES 2016 in Greater Noida, UP.
- The Exhibitor Company / Organization participating in GES 2016 enters into a contract upon submission of this document. The Company (Proposed Exhibitor) agrees to participate at GES 2016 and abide by the rules and regulations of GES 2016 & byelaws, handed out by CII to the company, before the exhibition.
- Upon any breach of contract by the company (proposed EXHIBITOR), the company is liable to pay the space rentals in full to the Organizer.

**i Remittance details :****FROM OVERSEAS**

Account number	-:	52205035775
Bank name	-:	Standard Chartered Bank
Address	-:	23 Barakhamba Road, Narain Manzil, New Delhi -110001
SWIFT code	-:	SCBLINBB DEL
IBAN no for GBP	-:	GB42SCBL60910451997017
IBAN for EUR	-:	DE18512305000018506203 ABA NUMBER (USD) -026002561

Sort Code of SCB London 609104

Beneficiary : CONFEDERATION OF INDIAN INDUSTRY

- ELECTRICITY:** Available at 230V  $\pm$ 10% Single Phase and 400 V  $\pm$ 10%. Three Phase A.C. 50 Cycles. Charges: for Built-up Space @ INR 400 per sq. mtr and additional requirement @ INR 4000 per kw. For Raw Space @ INR 4000 per kW Exhibitors must give their power requirements in KW, in writing. All these rates are subject to revision (Depending on Govt. rules). Exhibitors requiring lighting / power to demonstrate machinery would need to apply with full details latest by 1 April 2016 (or immediately, if application is sent after this date). The Organizer will provide general lighting in indoor & open areas. Electricity will be provided at a suitable point near exhibitor's stand. Internal distributions to be completed by exhibitors at their own cost, only through a licensed contractor.
- CANCELLATION:** If the Exhibitor withdraws from this contract after having concluded the said contract, the exhibitors hereby agrees to indemnify the Organizer for the losses. Upon cancellation of the booking, the following criteria will be applied for forfeiture of space rental.
 

DATES	CANCELLATION CHARGES
Upto 29. 02. 2016	: 50% of the Total
Space Rental from 01.03.2016 till 31.03. /2016	: 75% of the Total
Space Rental From 01.04.2016 onwards	: 100% Space Rental
- APPROVAL FOR DESIGN OF STAND:** The Stand Design drawings along with to-scale mock-ups, complete with details of exhibits, electricity, water, telephone and other installation, in 4 copies, should be submitted for Organizer's approval, latest by 1 April 2016. The exhibitor shall be bound by the changes / modifications advised by the fair architect. In case of non-receipt of stand drawings by 10 April 2016, the Organizer is at liberty to allot the stand to another exhibitor. In such an event, the Exhibitor is liable to pay for the space rentals in full to the Organizer.
- DAMAGES:** Exhibitor will be required to make payment for all damages or make good all damages to the fairground facilities / building etc. incurred during setting up / fair period and / or dismantling period.
- SALE OF EXHIBITS:** No sale of Exhibits is allowed during the fair period.
- REMOVAL OF ANY EXHIBIT:** During the fair period is prohibited. Exhibits to be removed after 1800 hrs onwards on closure of the show on 23 April 2016 and to vacate the stands by 0600 h of 24 April 2016. Organizer will not be responsible if Exhibitors fail to comply with this date.
- HANDLING OF EXHIBITS ON CUSTOMS AND IMPORT PROCEDURES:** The ORGANISER will appoint official clearing and freight forwarding agencies for GES 2016, who will assist in handling and completing customs formalities on payment, if required. Exhibitors would have to contact them directly for such assistance. Movement of exhibits in the Exhibition Halls by agencies other than the official clearing and forwarding agents are strictly prohibited
- DUTY FREE TEMPORARY IMPORTATION OF EXHIBITS:** This facility is extended only to overseas exhibitors in GES 2016. A certificate will be issued to exhibitors registered by remitting space rental in foreign exchange by the organizer to facilitate this.
- Mezzanine Floor:** Exhibitors applying for area of 100 sqmts and above may be permitted for construction of Mezzanine floor (at the maximum ratio of 20of the stand area) on payment of additional space rent and on the specified conditions. Mezzanine floor will be charged at 50% of the basic space rentals for the area used. Detailed terms and conditions for construction of Mezzanine floor is given in GES 2016 Exhibitor Manual.
- BUYERS GUIDE/ EXHIBITOR CATALOGUE ENTRY:** All Exhibitors will get a free entry in the GES 2016 Catalogue.
- POSSESSION OF STANDS**
  - Raw Space Possession: 19. 04. 2016- 1000 hrs
  - Built Up Possession: 20. 04. 2016 -1000 hrs
- STAND COMPLETION:** By 1800 Hrs on 20-4-2016 with all exhibits in position
- ADVERTISEMENT IN THE EXHIBITION CATALOGUE:**

The rates for advertisement in the exhibition catalogue are given below:

	INR
Full Page Black & White	15000
Full Page Four Color	25000
Back Page (Four Color)	80000
Inside Front (Four Color)	60000
Inside Back Cover (Four color)	50000
Page facing Inside Back Cover	40000

- INSURANCE:** Against all ascertainable risks - from transportation to display and removal - should be done by the exhibitors at their cost. Organizer will in no way be responsible.
- PHOTOGRAPHY/VIDEO:** The Organizer reserves the right to photograph/ video shooting of any stand/ exhibit for their use.
- SETTLEMENT OF DUES:** Any and all expenses chargeable to an exhibitor must be settled before taking possession of the stand to ensure smooth facilitation removal of goods from the fair site.
- DISPUTE RESOLUTION AND GOVERNING LAW:** All unresolved matters questions, dispute or differences whatsoever arising between the exhibitor and organizers shall be settled by arbitration in accordance with the rules of arbitration and conciliation Act 1996. The arbitration proceedings shall be conducted in English Language in New Delhi, India. The arbitration agreement referred to in this paragraph shall be solely and exclusively governed by the laws of India